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Maintenance

SENEX SUPPORT AIRCRAFT PROCEDURES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes responsibilities and local procedures required to maintain designated SENEX support aircraft in mission ready status. Refer to the Glossary of References and Supporting Information, [Attachment 1](#).

1. Purpose: When operational requirements dictate, the 89th Maintenance Group will designate and maintain one C-20B or C-37A as a SENEX support aircraft. The Andrews Support Division (ASD) will maintain the designated aircraft in mission ready status Monday through Friday from 0600 to 2000 hours.

2. Responsibilities: The ASD and SENEX are directed to support the designated SENEX Aircraft as follows:

2.1. The ASD will:

2.1.1. Fuel the aircraft to 24,000 pounds.

2.1.2. Update the aircraft preflight inspection every 48 hours.

2.1.3. Position the aircraft in hangar 6 southwest.

2.1.4. Provide a qualified tow vehicle driver and pull ground safety pins and engine covers within 5 minutes of launch notification by the maintenance operations control center.

2.1.5. Complete all servicing and preflight inspection requirements within 2 hours of the aircrafts return to Andrews AFB.

2.1.6. Complete aircraft cleaning to SAM FOX standards after the aircraft is returned to fully mission capable status.

2.1.7. Notify the SENEX mission director immediately of any aircraft status, tail number or location changes (SAM 4).

2.2. SENEX will:

- 2.2.1. Provide a dedicated tow vehicle.
- 2.2.2. Escort all ASD employees conducting the aircraft preflight inspection.
- 2.2.3. Coordinate preflight inspection escort times with SAM 4.
- 2.2.4. Accomplish the exceptional release (Aircraft Commander).
- 2.2.5. Perform all launch and recovery actions except for those identified in paragraph [2.1](#).

DAVID S. GRAY, Brigadier General, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFOSH 91-100, Aircraft Flight Line – Ground Operations and Activities

Abbreviations and Acronyms:

ASD—Andrews Support Division

89 MXG—89th Airlift Wing Maintenance Group

SAM 4—ASD Production Supervisor

SENEX—Senior Executive